

**DEPARTMENT OF EDUCATIONAL STUDIES
FACULTY MEETING MINUTES
November 4, 2004
10:00 AM -- STEW 204**

Present: James Auter, Richard Frisbie, Marilyn Hirth, Kevin Kelly, Chuck Kline, Dong-gwi Lee, Lyle Lloyd, Youli Mantzicopoulos, Sidney Moon, Helen Patrick, Carole Pistole, A.G. Rud, Heather Servaty-Seib, Sarah Templin, Stephen Wanger

Guests: Linda Austin, Jane Ann Dimmitt, Jim Gilligan, T. J. Oakes

Excused: Brian French, Marcia Gentry, Anne Knupfer, S. Maller, S. Moon, Jean Peterson, Teresa Taber-Doughty, Ala Samarapungavan, Yan Ping Xin

K. Kelly called the meeting to order at 10:03 a.m. in STEW 204.

1. Y. Mantzicopoulos moved to add more extensive and detailed discussion regarding the *Teaching Assistant Hiring Guidelines* to the minutes of the October 7, 2004 EDTS faculty meeting. Frisbie seconded the motion, which was approved unanimously. The revised minutes will be forwarded to the faculty.

New Business

2. **Awards Committee.** Helen Patrick reminded the faculty that:
 - a. A. Knupfer forwarded the following materials related to course evaluations and teaching award nominations: (a) *Procedure for Administering PICES and Teaching Award Nominations to Students in Graduate Classes*, (b) *Procedure for Administering PICES and Student Nominations to Students in Undergraduate Classes*, (c) *Script to Administer PICES Cafeteria Ratings*, (d) *Script to Administer Student Nominations for EDST Outstanding Teaching Awards*, and (e) *List of EDFA and EDPS Instructors*. Teaching award nomination forms (e) are available in the 5108 department office. These scripts and procedures statements are available from A. Knupfer.
 - b. The Awards Committee is accepting nominations for the EDST Outstanding Dissertation Award. Students awarded their degree on 12/03; 5/04; 8/04; and 12/04 are eligible for consideration. (December grads may only submit once.) Friday, January 14, 2005 is the nomination deadline.
3. **Curriculum and Graduate Committee.** Charles Kline introduced a series of changes being sought by the Special Education program. S. Zentall moved approval of the following (Hirth seconded the motion):
 - a. Termination of the Special Education Severe Disabilities bachelor's program
 - b. Creation of a Special Education Master's Program in Severe Disabilities - Initial Licensure
 - c. Creation of a Special Education Master's Program in Severe Disabilities - Advanced Licensure
 - d. EDPS 5xx *Applied Behavior Analysis for Teachers*
 - e. EDPS 5xx *Characteristics of Individuals with Severe Disabilities*

f. EDPS 6xx *Advanced Behavior Analysis*

The motion was passed unanimously.

Reports

4. **OPPL – T. J. Oakes.** T. J. Oakes announced that Teacher Education Program exit survey will be distributed to university supervisors and students. A notice will be sent to university supervisors, who will then provide the survey url to their students to complete the survey. The survey will be forwarded in November.

5. **Office of Field Experiences – Linda Austin.** L. Austin announced that:
 - a. OFE will be conducting cooperating teacher surveys, which will include cooperating teachers for special education students.
 - b. The deadline for student teaching applications was Friday, October 29, 2004. Contracts for the 2005-06 academic year will be mailed in January.

Office of Advising and Recruiting – Jane Ann Dimmitt. J. A. Dimmitt announced that her staff is busy registering students for Spring semester courses.

6. **Announcements – Kevin Kelly.** K. Kelly asked faculty to suggest items for inclusion in Dean Hynd's President's Forum Presentation in December and for President Jischke's visit to the School of Education in December.

7. **Other Announcements.**
 - a. L. Lloyd announced that there are numerous opportunities for research collaboration at the University of Pretoria in South Africa for graduate students faculty.
 - b. J. Auter announced that under Rule 2000 for licensing, school administrators now are required to complete a two- year induction period with a state approved and trained mentor. A team consisting of university professors has been busy delivering mentor training to practicing school administrators around the state. Three more sessions are planned for early spring.

The meeting was adjourned at 11:05 a.m.