

**DEPARTMENT OF EDUCATIONAL STUDIES
FACULTY MEETING MINUTES
October 7, 2004
10:00 AM -- STEW 204**

Present: Lisa Bohlin, Brian French, Richard Frisbie, Marilyn Hirth, Kevin Kelly, Chuck Kline, Anne Knupfer, Dong-gwi Lee, Youli Mantzicopoulos, Sidney Moon, Helen Patrick, Carole Pistole, A.G. Rud, Ala Samarapungavan, Heather Servaty-Seib, Teresa Taber-Doughty, Deb Taub, Sarah Templin, Stephen Wanger

Guests: Linda Austin, Jane Ann Dimmitt, Jim Gilligan, Patty Mason, T. J. Oakes, Karen Ray, Tricia Sembroski, Sarah Tracy, Becky Watson, Ed Wiercioch

Excused: James Auter, Marcia Gentry, L. Lloyd, S. Maller, Jean Peterson, Yan Ping Xin

K. Kelly called the meeting to order at 10:00 a.m. in STEW 204.

1. K. Kelly stated that there were two corrections to the minutes from the April 8, 2004 EDST faculty meeting.
 - a. Teresa Taber-Doughty won the *Outstanding Teaching Award* at the Assistant Professor level.
 - b. Marilyn Hirth was recognized as the *Outstanding Teaching Award* winner at the Associate Professor Level. Y. Mantzicopoulos moved acceptance of the revised minutes; T. Taber-Doughty seconded the motion, which was unanimously approved by the faculty.

New Business

2. **SOE Communications** – Becky Watson, Communications and Alumni Relations Director described current SOE communication initiatives. One of the major communication goals is to identify focused messages for the community and our professional peers. *The Right Angle* newsletter is being upgraded to a 24-page magazine that will be published twice a year (November and May). B. Watson also reported on efforts to unify the use of the SOE logo and other brand images. Faculty input regarding the content of newsletters and annual reports is welcome.
3. **Awards Committee – Anne Knupfer.** A. Knupfer announced that teaching award nomination forms are available in the 5108 department office.
4. **Curriculum and Graduate Committee – Charles Kline**
 - a. Announcements.
 - i. C. Kline announced that the EDST graduate student honors and awards acquired in the past academic year are as follows: Two students received professional organizational honors, five students received fellowships, three students received scholarships, six students received grants, and two students received travel awards. A detailed list of awards and recipients is available from C. Kline.

- ii. The Graduate School has created a web page for funding: www.gradschool.purdue.edu/funding. The website lists all Graduate School funding sources, requirements, and due dates for applications.
 - iii. The Graduate Studies Office has implemented a new procedure that will make it easier and faster to gain certification non-departmental faculty members for student committees.
 - iv. The Graduate School will be adopting the *Apply Yourself* system in the summer of 2005. To prepare for change, EDST will have to develop a core departmental application supplement. The Curriculum and Graduate Committee will be working with the program areas to develop this supplement.
- b. *Teaching Assistant Hiring Guidelines*. C. Kline moved approval of the *Teaching Assistant Hiring Guidelines*; A. G. Rud seconded the motion. There was discussion of the order of the criteria for appointment priorities, eligibility to teach, and procedures. Y. Mantzicopoulos stated that in the educational psychology section Block II assistantships were to be used for recruitment of graduate students in the program as well as for training purposes. It was not clear how this would be accomplished, given the ordering of the criteria and the dates listed in the document for appointment decisions. She, and other faculty, also expressed concerns that the criteria were listed without reference to the relative importance of each for making appointments. For example, would the criteria of preference of “funded” students and Ph.D. students over master’s degree students mean that a “funded” Ph.D. student who lacked knowledge about Educational Psychology be given preference for an EDPS 235 TA position over an Educational Psychology master’s student? Several other faculty members highlighted the importance of TA expertise and commitment to teaching assignments in each area. Many who use TAs within their courses expressed concern that too often they are assigned TAs who have little or no prior content knowledge; those TAs do not engender confidence for grading student work and responding appropriately to student subject matter questions. Students complain that TAs cannot answer their questions properly. It was suggested that Educational Psychology and Special Education students recommended by faculty who teach in Block II, should be given priority for Block II positions because such positions contribute to their professional preparation. In addition, these students typically are interested in the subject matter and bring appropriate content knowledge. H. Patrick moved that graduate student understanding and knowledge of course content be made the first criterion for selecting TAs (motion was seconded). However a vote was not taken. S. Moon then suggested that all 5 criteria for TA appointments be considered simultaneously. Discussion that followed included concern that, in this situation, graduate student understanding/ knowledge of course content would be just one of five criteria, considered simultaneously with the other four. Thus, it would be possible for a TA to have weak or no understanding of the course content, but be assigned because the other four criteria are met. An alternate suggestion was made that course understanding be the first criteria, with the other four considered after that was met.
- Because there were so many suggestions, Y. Mantzicopoulos moved to table the discussion so that the faculty could review the document before voting; the motion failed (2 in favor, 10 opposed, and 5 abstentions). After further discussion of the wording of the criteria and procedures, C. Kline moved approval of the revised *Guidelines*; M. Hirth seconded the motion. A. Knupfer asked if faculty could see a

copy of the revised suggestion guidelines before voting; K. Kelly suggested that the revised *Guidelines* be distributed to faculty and that a vote be conducted by paper ballot.

C. Kline moved approval of the Teaching Assistant Hiring Guidelines; A. G. Rud seconded the motion. There was discussion of the order of the criteria for appointment priorities, eligibility to teach, and procedures. Several suggestions were made for revision of the wording of the *Guidelines*. Y. Mantzicopoulos moved to table the discussion; the motion failed (2 in favor, 10 opposed, and 5 abstentions). After further discussion of the wording of the criteria and procedures, C. Kline moved approval of the revised *Guidelines*; M. Hirth seconded the motion. K. Kelly suggested that the revised *Guidelines* be distributed to faculty and that a vote be conducted by paper ballot.

- c. *Time-to-Degree Policy*. The Graduate School has asked all departments to review and update time-to-degree policies. C. Kline moved approval of the following policy, which was developed by the EDST Curriculum and Graduate Committee (motion seconded by M. Hirth): *A doctoral student must complete his/her degree within 5 years of the end of the semester after successful completion of the preliminary examination. If the degree is not completed, the graduate student will be dismissed from the doctoral program by the Curriculum and Graduate Committee. If the major professor notifies the Curriculum and Graduate Committee of the graduate student's significant hardship, the graduate student may receive a 3 year extension from the Curriculum and Graduate Committee to complete a new preliminary examination and the remaining requirements of the doctoral program.* The motion was passed unanimously.

Reports

5. Graduate Office – Patty Mason

- a. Announcements.
 - i. There is no Graduate School policy regarding time limits for oral exams. The Graduate School *recommends* that oral exams last no more than two hours.
 - ii. Faculty are reminded to have students complete the area of specialization next to each committee member name on the plan of study.

6. OPPL – T.J. Oakes

- a. Announcements.
 - i. The National Council for Accreditation of Teacher Education (NCATE) Unit Accreditation Board (UAB) meeting is October 18-24, 2004. The UAB renders separate accreditation decisions for the initial teacher preparation and advanced program levels. Possible decisions include: Continuing Accreditation – 7 years, Accreditation with Conditions – 2 years, Accreditation with Probation – 2 years, and Revocation of Accreditation.
 - ii. The earliest Indiana Professional Standards Board (IPSB) meeting is January 19, 2005.
 - iii. View the Board of Examiners Report and the Purdue University Rejoinder at <http://admin2.soe.purdue.edu/ncata/>

7. Office of Field Experiences – Linda Austin

OFE is now processing student teaching applications for 2005-06.

8. **Office of Advising and Recruiting – Jane Ann Dimmitt**

a. Announcements.

- i. J. A. Dimmitt distributed an information sheet listing the requirements for the *School of Education Elementary/Secondary/Graduate Global Studies Minor*.
- ii. Registration for Spring semester begins Monday, October 11 at 8:00 a.m.

9. **GO-EDS – Karen Ray and Sara Tracy**

Sara Tracy reported on the outcome of the recent GO-EDS election of officers: Karen Ray is President; Candace McCarty is the Vice-President; Sara Tracy is Secretary; Sam Matthews is Treasurer; Mike Wilkins is Awards Committee Representative; and Tricia Sembroski is the representative to the Curriculum and Graduate Committee. Professors French and Taber-Doughty will be their faculty advisors.

10. **Announcements – Kevin Kelly**

- a. Dean Hynd has authorized a new search for a senior-level tenure-track faculty position in Educational Leadership.
- b. The search for a new department head secretary is underway.
- c. The department has purchased a new heavy-duty stapler that will be available 8:00 a.m. – 5:00 p.m. It can be checked out from Bonnie for evening and weekend use.
- d. The Special Education and Educational Psychology program areas will be getting medium-duty printers. This purchase is intended to make printing more convenient for faculty members and to reduce the load on the heavy-duty printer in the copy room.
- e. Dean Hynd has transferred additional supply and expense money to EDST; this supplement will be used to increase personal faculty DREFs to \$600.
- f. K. Kelly has asked the faculty for feedback regarding the following: “What are your thoughts regarding the option of adding a general education major to the School of Education?” Forward feedback to K. Kelly

The meeting was adjourned at noon.