DEPARTMENT OF EDUCATIONAL STUDIES
COLLEGE OF EDUCATION

GUIDELINES FOR CLINICAL/PROFESSIONAL FACULTY

I. GENERAL REQUIREMENTS FOR APPOINTMENT

A. Faculty must have educational and professional experiences and credentials that indicate a potential for developing excellence in clinical practice - teaching, supervision, and/or service.

Faculty will be selected through normal search and screening procedures in accordance with University regulations.

II. CRITERIA FOR APPOINTMENT

A. Criteria for appointment to the rank of Clinical/Professional Instructor shall include:
   1. Minimum of MA/MS degree and experience in area of responsibility related to clinical/professional assignment.
   2. Minimum of three years of teaching or other educational experience appropriate to clinical/professional assignment.
   3. Evidence of instructional/supervisory competence.
   4. Evidence of interest in teaching—learning process and/or other relevant professional processes.
   5. Attainment of license/certification in area of clinical/professional assignment.

B. Criteria for appointment to the rank of Clinical/Professional Assistant Professor shall include;
   2. Minimum of three years of teaching or other educational experience appropriate to clinical/professional assignment.
   3. Evidence of instructional/supervisory competence.
   4. Evidence of interest in teaching—learning process and/or other relevant professional processes.
5. Attainment of license/certification in area of clinical/professional assignment.

6. Evidence of active participation in professional organization(s) relative to area of clinical/professional assignment

7. Faculty with a minimum of MA/MS degree and experience in area of responsibility related to their clinical/professional assignment may be promoted in the Clinical / Professional faculty track consistent with university policy.

C. Criteria for appointment to the rank of Clinical/Professional Associate Professor shall include:


2. Minimum of five years of educational experience and/or other experience appropriate to the clinical/professional assignment.

3. Evidence of competence in clinical practice; teaching, supervision and/or service.

4. Evidence of peer recognition of contributions to improvement of teaching-learning process and/or other relevant professional processes.

5. Evidence of leadership role in professional organization(s) relevant to area of clinical practice.

6. Evidence of active participation in field studies and/or interpretation/application of findings to area of clinical practice.

7. Evidence of presentations and publications/disseminations in area of clinical/professional assignment.

8. Attainment of license/certification in area of clinical/professional assignment.

D. Criteria for appointment to the rank of Clinical/Professional Professor shall include:


2. Minimum of five years of educational experience including three years of experience appropriate to clinical/professional assignment.

3. Evidence of competence in clinical practice: teaching, supervision and/or service.

4. Evidence of unique contributions to improvement of teaching-learning process and/or other relevant clinical processes.
5. Evidence of significant leadership role and accomplishments in professional organization(s) relevant to area of clinical practice.

6. Evidence of significant participation in field studies of clinical teaching supervision or service.

7. Evidence of significant presentations and publications/disseminations in area of clinical/professional assignment.

8. Evidence of record of regional or national recognition for outstanding and sustained achievements related to clinical/professional assignment.

9. Attainment of license/certification in area of clinical/professional assignment.

III. LETTERS OF APPOINTMENT TO CLINICAL/PROFESSIONAL FACULTY

An offer to join the Department of Educational Studies in the School of Education as a nontenure track clinical/professional faculty member will be made by the Department Head in accordance with the standard policies and procedures of Purdue University at the time of the letter of appointment. In addition to the terms and conditions of appointment, letters of appointment for clinical/professional faculty shall specify clinical/professional responsibilities in teaching, supervision and service. Department policy with regard to clinical/professional faculty participation in departmental governance shall also be stated.

IV. RENEWAL OF APPOINTMENT TO CLINICAL/PROFESSIONAL FACULTY

An appointment as a clinical/professional faculty member may be renewed for two—year periods. Renewals shall be based upon recommendation of the faculty of the program area of clinical appointment and the primary committee and substantiated by evidence provided by annual effort reports and annual faculty self—review reports.

V. TRANSFERS BETWEEN TENURE TRACK AND CLINICAL/PROFESSIONAL TRACK FACULTY APPOINTMENTS

There shall be no transfers between tenure track and nontenure track clinical/professional faculty appointments. However, faculty holding a position of one type may apply for an announced position of the other type. Thus, an individual may be considered for an alternate position through normal search and screening processes.

VI. GRADUATE FACULTY STATUS AND PRINCIPAL INVESTIGATOR STATUS

Clinical/professional faculty shall not serve as a major advisor to a graduate student. However, clinical/professional faculty may be appointed by the Graduate School to graduate student advisory committees in instances where clinical expertise might prove useful.

Clinical/professional faculty may be principal investigators on grant applications.

VII. GENERAL CRITERIA FOR PROMOTION

At the time of initial appointment, persons appointed as clinical/professional faculty shall
be advised of these guidelines for promotion. The Head shall communicate annually with clinical/professional faculty regarding progress made toward promotion. Documentation of excellence in the area of clinical practice — teaching, supervision and/or service — is the responsibility of individual clinical/professional faculty member and the Head. Faculty annual activity reports and evaluation of clinical practice in area of clinical assignment(s) are examples of annual documentation.

A. Promotion to Clinical/Professional Assistant Professor

Promotion to Clinical/Professional Assistant Professor requires meeting the criteria for appointment as a Clinical/Professional Assistant Professor. Persons appointed as Clinical/Professional Instructors must show evidence of progression in clinical practice: teaching, supervision, and/or service beyond the Clinical/Professional Instructor level.

B. Promotion to Clinical/Professional Associate Professor

Promotion to Clinical/Professional Associate Professor requires meeting the criteria for appointment as Clinical/Professional Associate Professor. Persons appointed as Clinical/Professional Assistant Professors or promoted to that rank must be recognized by their peers for their accomplishments and have demonstrated potential for national recognition in their area of clinical/professional expertise.

C. Promotion to Clinical/Professional Professor

Promotion to Clinical/Professional Professor requires meeting the criteria for appointment as Clinical/Professional Professor. Persons appointed as Clinical/Professional Associate Professors or promoted to that rank must have national professional stature with unique records of clinical accomplishments in addition to outstanding clinical expertise.

VIII. Criteria and Documentation

Documentation of excellence in performance is required for consideration for promotion. Criteria for promotion include demonstrated competence in clinical practices in teaching, supervision, and/or service.

A. Demonstrated Competence in Clinical/Professional Teaching

Evidence to document excellence in clinical/professional teaching at Purdue University shall include but is not limited to:
1. Course load, number of credits, number and level of students
2. Applications of body of knowledge in area of clinical/professional assignment.
3. Evaluation of teaching by peers, including instructional methods and materials.
4. Development and dissemination of new or improved teaching methods and/or clinical practices through professional organizations.
B. Demonstrated Competence in Clinical/Professional Supervision

Evidence to document excellence in clinical/professional supervision competency shall include but is not limited;

1. Course load, number of credits, number and level of students.
2. Clinical supervision of students in practice settings.
3. Evaluation of teaching by peers, including instructional methods and materials.
4. Development and dissemination of new or improved teaching methods and/or clinical practices.
5. Contributions to body of knowledge in area of clinical/professional assignment.
7. Recognition by professional organizations and co—workers in area of clinical/professional assignment.
8. Other supervisory activities, e.g., development of clinical sites or orientation of new faculty.

C. Demonstrated Competence in Clinical Service to the University, Professional Organizations, and Educational Agencies

This area reflects service to the profession, the university, the public, and the community in the area of clinical/professional practice.

Evidence to document excellence in clinical service shall include but is not limited to:

1. Course load, number of credits, number and level of students. (Non—Purdue University teaching — e.g., continuing education courses)
2. Contributions to body of knowledge in area of clinical/professional assignment.
3. Evaluation of non—Purdue University teaching by peers, including instructional methods and materials.
4. Development and dissemination of new or improved non—Purdue University teaching methods and/or clinical practices.
5. Leadership in professional organizations at the local, state, regional or national level by serving as an officer or committee chairperson, or by appointments to a review panel or editorial board.
6. Leadership of school or university committees.
7. Leadership of conferences organized on clinical topics.
8. Advising student organizations with recognized accomplishments.

9. Leadership to continuing education programs in area of clinical/professional assignment.

10. Contribution to public/community activities in area of clinical/professional assignment.

11. Other Supervisory activities, e.g., development of clinical sites or orientation of new faculty.

IX. PARTICIPATION IN THE PROMOTION PROCESS OF THE DEPARTMENT

Clinical/professional faculty holding rank at the level of Full Professor shall sit with the Primary Committee in review of documents of clinical/professional faculty being considered for promotion.

1 In accordance with Purdue University Guidelines for Clinical/Professional Faculty within Purdue University, 1994.

2 Amended from May 12, 1997 EDST policy