Dr. Samarapungavan called the meeting to order at 10:02 am. First order of business was to approve the September 26, 2013 EDST faculty meeting minutes. Marilyn Hirth made the motion and Carole Pistole second the motion. Two corrections were made on the original minutes. The meeting minutes were unanimously approved.

- **Curriculum and Graduate Committee Report: Youli Mantzicopoulos** -
  - The Curriculum and Graduate Committee met on February 10th to review and rank nominations for doctoral recruitment fellowships and graduate student awards. The committee’s recommendations and rankings were sent to the Department Head, the Ala Samarapungavan who forwarded the ranked list of EDST nominees for doctoral recruitment fellowships to Associate Dean James Lehman and the ranked list of dissertation award nominees to the Dean’s office.
  - The faculty was informed that the Dean’s office extended the deadline for the Bilsland dissertation awards. Faculty were asked to submit nominations for deserving students to Dr. Mantzicopoulos by Friday, March 28, 7 pm.
  - The Graduate School has expired graduate courses that have not been offered in the last five years, without consultation with academic unit faculty. As a result, we need to petition to reinstate EDST 59900 for Master Thesis. Petitions for any other courses that program areas would like to reinstate need to be submitted by May 30, 2014. Instructions are as follows to reactivate a course from the audit list:
    - Complete a new Form 40G-Reactivation and supporting document (that has been created just for this audit process) A copy of this form can be obtained by going to the Graduate Programs Office webpage (www.gradschool.purdue.edu/gpo).
    - Send the Form 40G-Reactivation and supporting document to the Graduate School, Graduate Programs Office, Young Hll, Room 160.
    - The reactivation will be an administrative approval and will not require Graduate Council approval if completed during the audit process.
• If you decide to reactivate a course, please also send a copy of the materials to Kathy Dietz and a copy to Youli Mantzicopoulos so the EDST Curriculum and Graduate Committee can keep a record of reactivated courses.

• Department Head News and Announcements: Dr. Ala Samarakunnapavan

  o **Identifying strong nominees for the Mary Kay Sommers and Bilsland Dissertation Awards:** This year the pool of applicants for the Mary Kay Sommers award was weak so no award was made. The award is open to students who have just graduated so faculty are asked to identify strong students who are graduating this year and to encourage them to apply for next year’s award.

  o **Administering Doctoral Recruitment (Ross, Andrews, and Purdue Doctoral) Fellowships:** Students on these fellowships are employed as .5 FTE fiscal year graduate assistants in the department. The department head assigns their duties after consultation with their doctoral advisor and program area. Faculty are strongly encouraged to seek grant funding for Ross fellows in the 2nd through 4th year of their fellowships and Andrews/ Purdue Doctoral fellows in the 3rd and 4th fellowship years, after the university allocated portions of their fellowship end.

  o The ESDT external review of graduate programs is scheduled for spring of 2015, but could possibly be pushed ahead to the fall of 2014. The department self-study could be completed in the summer of 2014. Program area conveners will be asked to compile information for their respective programs.

  o There will be an overview meeting on April 25, 3-4:30 in BRNG 3213 with personnel from Linda Mason’s office to discuss the review process, data needed, and data that will be provided by the university. Graduate program area conveners are expected to attend or to identify substitutes who can attend for them.

  o Faculty are encouraged to consider ways to reaching out to prospective undergraduate and graduate students and their parents as part of our college recruitment efforts. The Dean’s office is willing to consider funding for innovative recruitment efforts.

The meeting was adjourned at 11:06 am