Dr. Samarapungavan called the meeting to order at 10:02 am in LWSN 1142.

Dr. Samarapungavan asked for approval of the minutes of the March 22, 2012 meeting. Youli Mantzicopoulos made the motion to approve and Teresa Doughty seconded the motion. The meeting minutes were unanimously approved.

Guest Speakers:
- Bob Evans and Wesley Shoop from the COE Edit Team presented an overview of the use of Sharepoint for personal faculty web sites and Website accessibility requirements. The recorded presentation for all COE faulty members can be found at: [http://edit.education.purdue.edu/video/2012-04-26_SharePoint_and_Web_Accessibility.mp4](http://edit.education.purdue.edu/video/2012-04-26_SharePoint_and_Web_Accessibility.mp4)
- Dr. Peter Dunn – Vice-president of research gave an overview of the Plagiarism detection software iTenticate; a tool that is available at Purdue for faculty at no cost. The url for the iTenticate homepage is: [http://www.ithenticate.com/](http://www.ithenticate.com/) Faculty should click on the navy blue flag in the upper right hand corner of the homepage labeled “LOGIN” to access their Purdue user account. If you click on any other access point on the homepage, you will be asked to provide a credit card number to use the software.

This tool should be used as a mentoring tool for students to scan drafts of manuscripts, thesis or prelim before submitted for publications

If you find plagiarism or evidence of plagiarism in a published document, that is potentially research misconduct. Faculty should notify Dr. Dunn via phone 765-494-3996 or e-mail at pedunn@purdue.edu
Kerry Hoffman, Interim Director of CLEAR, talked about CLEAR projects and expanded focus and asked faculty who might be interested in collaborations with CLEAR to contact her (phone: 765-494-5683; url: http://www.clear.education.purdue.edu/)

- **Curriculum and Graduate Committee** – Youli Mantzicopoulos

  - Faculty were informed of current Form 40 requirements for new/revised course or program proposals: Relevant documents such as the routing flow chart, routing form, new guidelines for rationale, and Form 40s are available on the COE curriculum committee website

  - EDST graduate student teaching awards – There was discussion of TA eligibility for EDST/ COE graduate student teaching awards. Because of the structure of some of the block courses, (for example EDPS 43000 and EDST 20000) course TAs would be eligible for teaching awards. EDST needs to encourage its TAs to apply for these awards. A student does not have to provide evidence for every aspect of the current COE teaching awards rubric to be eligible for such awards. If the student is missing something from the rubric, the student can provide a rationale of why it was not possible for them to provide the information as part of their portfolio, would be considered by the C&G committee in making award decisions.

  - A course change in number for EDPS 588000 to EDPS 68800 was approved.

  - There was discussion of the need to provide EDST graduate students with certain types of research foci (e.g., historical research in education) with flexibility and alternate pathways to meeting the EDST Core Methodology requirement. The EDST Curriculum and Graduate Committee recommended that EDST allow students who have specialized research needs not addressed by our current core, to design their own unique sequence of research requirements to achieve expertise in their fields and to submit their plan to the Curriculum and Graduate Committee for approval as an alternate core sequence. After much discussion the EDST considered the following motion:

    As part of their application to the EDST Curriculum and Graduate Committee for approval of an alternate research core, a student must provide the following:
    - Current vita of the student
    - Letter outlining a sequence of requirements, co-signed by student and student advisor
    - Letter from faculty member who has expertise in area of study proposed by student
    - At least 15 credit hours or research methods course work

    The motion was approved by unanimous vote.

  - Graduate Certificate in Gifted Education: A motion was proposed by Bill McInerney and seconded by Carole Pistole, to approve a Graduate Certificate in Gifted
Education, comprised of 4 high ability courses. The motion passed with a unanimous positive vote. The certificate moves to the next level

- Age of GRE scores: departmental policy  GRE scores older than 5 years will not be accepted.
- Teresa Doughty – Update on core curriculum and potential impacts. She indicated that a letter would be disseminated to faculty by May to solicit course nominations for the core curriculum that meet the foundational learning outcomes. Some of the key elements to consider when nominating courses include: courses should be 100- or 200-level (or introductory courses) that is available and open to all students. The course must address at least one of the foundational learning outcomes as a major element of the course and this should be indicated during the nomination process. Finally, courses can have a limited enrollment (a “cap”) but again, must be open to all students in the university.

**Awards:** Congratulations to the following winners of EDST awards:

**Learning**
- Professor: Carole Pistole
- Associate Professor: Marilyn Hirth
- Assistant Professor: Carrie Wachter Morris

**Discovery**
- Professor: Marcia Gentry
- Associate Professor: Emily Bouck
- Assistant Professor: Aman Yadav

**Engagement**
- Professor: Jean Peterson
- Associate Professor: Heather Servaty-Seib
- Assistant Professor: Ayse Ciftci

**EDST Outstanding Dissertation Award** – Miriam Boesch

**Bilsland Outstanding Dissertation Award – Graduate School** - Jia Liu

- **Department Head News and Announcements** - Ala Samarapungavan
  - **Academic Program and Assessments:** Dr. Samarapungavan provided an update on the university feedback based EDST academic program assessments. She noted that all academic programs were being held accountable on metrics such as numbers of students enrolled in programs, time to graduation, faculty research productivity etc. One area of concern was declining graduate student enrollments in EDST, which primarily offers graduate programs.

  - **Faculty Vitae:** Faculty must provide updated electronic vitas (in Word format) when the Head Secretary (Sandi) send out a call. The Provost’s office has software that extracts data from the vitas to calculate research productivity metrics.
o **Graduate Student Data:** EDST is asking Program Conveners to keep track of data that is not currently tracked for future reports to the Provost’s office such as job placements for completed graduate students up to two years after graduation, time to degree completion, graduate student publications, awards, etc.

o **Form 36 and Annual Performance Review:** Please report all grant activity correctly. Information needed: agency and title, duration and date, total amount and also list the PIs, how much is each faculty member responsible for.

- The meeting was adjourned at **12:15 pm**