EDST Curriculum & Graduate Committee Meeting  
September 20, 2011  
2:00-4:00 p.m., BRNG 3299

Present-voting members: Y. Mantzicopoulos, A. Kumpfer, C. Pistole, T. Taber Doughty

Present-non-voting members: K. Dietz, N. Meyer

Reporter: L. Wright


   a. Title and the purpose of the proposal: The title of the proposed certificate program is Collaborative Leadership (CL) Certificate. The purpose of this certificate program is to provide undergraduate students (Junior and above) professional preparation and appropriate skills related to collaborative leadership, including interpersonal skills, global awareness, diversity awareness, and mentoring while experientially interacting with peers from diverse disciplines.

   b. Definition of Collaborative Leadership: Collaborative Leadership is the process through which leaders, guided by self-knowledge and interpersonal awareness, facilitate and empower the potential of diverse individuals and groups through enhanced understanding of factors such as individual motivation, interpersonal skills, and group dynamics.

   c. Funding for the proposed Collaborative Leadership Certificate program: The Collaborative Leadership Certificate program is being developed through funding and support from the Provost’s Summer Instructional Innovation Grant.

   d. Proposed date of initiation of the certificate program: Summer 2012.

   e. Requirements:
      1. Students who are currently admitted to Purdue as undergraduate students are eligible to earn a certificate.
      2. The certificate is open to students in all majors and colleges on campus.
      3. Students must have completed 60 undergraduate credits in order to complete the CL certificate program.

   f. The three courses that would be taught:
      1. Collaborative Leadership: Listening
      2. Collaborative Leadership: Cross Cultural Setting
      3. Collaborative Leadership: Mentoring

Carole Pistole moved a motion that the C&G committee approve the (a) Collaborative Leadership Certificate program, (b) the Collaborative Leadership: Listening course, (c) the Collaborative Leadership: Cross Cultural Setting course, and (d) the Collaborative Leadership: Mentoring course. Teresa Taber Doughty seconded the motion. Following discussion about the features, purposes, and sequence of courses offered in the program the motion passed unanimously.
2. **EDST program area guidelines regarding yearly progress of current students:** Program areas should submit to the Committee their procedures for the yearly progress evaluation of students. Information from all program areas should be submitted to the Committee for discussion at the next meeting.

3. **Dismissal procedures for violations of academic integrity:** The development of departmental guidelines and student dismissal procedures for violations of academic integrity will be an important task of the Committee this year. Discussions will begin at the next meeting of the Committee. Policy recommendations for consideration by the faculty will be completed by the Committee in the Spring.

4. **Office of Graduate Studies:** Kathy Dietz  
   a. The Office of Graduate Studies staff has changed. Vicki Black continues as the main secretary. Sarah Prater was hired as receptionist and secretary for three offices—Graduate Studies, Field Experiences, and Professional Preparation and Licensure. Please give the office some lead time if needing data or information.

   b. Individuals have begun taking the revised GRE. In November 2011, the Educational Testing Service will provide a chart comparing the old scores to the new scores to aid faculty when reviewing applicants.

   c. The Office plans to adopt a system that the College of Science (COS) has developed for reviewing admission applications online. The COS staff continue to make changes. The Graduate office hopes to be able to begin using this system this fall.

   d. The Office organized a Get Together for the first- and second-year Fellows (Andrews, Ross, etc.). They began these activities last year to help develop a “community” among them. Only five were able to attend this month to talk with the Associate Deans and Department Heads. They will continue to determine a better time for these activities when more students are able to attend.

Meeting adjourned.

**Next C&G meeting is Tuesday, November 8, 2011 from 2-4 p.m. in Room 3299.**