Minutes
EDST Curriculum and Graduate Committee
September 8, 2014
BRNG 3299

Present:  H. Servaty-Seib (Chair), M. Hirth, Y. Maeda, Y. Xin, K. Dietz, L. Shawahin
Minutes prepared by:  Laura Wright

1. Scheduling meetings:
   October 15, 2014 – 1-3:00 p.m., BRNG 5180 (need Skype for Marilyn who will be at conference)
   November 12, 2014 - 2-3:30 p.m., BRNG 5180
   February and March meetings will be determined at a later date

2. EDPS 20000 changes
   Committee considered and discussed the Form 40, rationale, and revised syllabus for EDPS 20000. The requested changes pertained to the course title and credits offered. Rationale included that the changes were connected with revisions to the Teacher Education Program. More specifically, a course on assessment literacy has been added and it would assist students in completing the program in a timely matter if they have the option to take EDST 20000 for 1-3 hours, rather than the previous 3 hours. The committee consider a motion (seconded) to approve the requested changes. Through conversation, the committee reviewed the prior syllabus for EDST 200 (from Spring 2014) and observed changes in course description, textbook used, and also the topics listed in the course schedule. Question was raised about the request being for more than title and credit change. Heather will follow of with Anne to request additional rationale for the changes in the course content and for a copy of the table of contents from the new textbook.
   Motion (M. Hirth) and second (Y. Xin) to table the motion— all voted in favor to table. Follow up and likely voting will occur over email.

3. Consideration of dismissal appeal
   Committee considered and discussed the dismissal appeal submitted by a graduate student in Educational Leadership. In addition to reviewing the dismissal letter and the appeal request, the committee reviewed hard copies of the student’s annual review documents from 2013 and 2014 and also the remediation plan established with the student following annual review in 2013. Committee agreed that the faculty in Educational Leadership had been clear and concrete with the student regarding required goals and expectations, including the fact that two unsatisfactory annual reviews would result in dismissal. In addition, the remediation plan clearly indicated the requirements the student needed to meet to receive a satisfactory rating. The student acknowledged in her appeal letter that she had not met the requirements of the remediation plan. Motion (H. Servaty-Seib) and second (Y. Maeda). After thorough discussion of the issues involved the committee considered a motion (seconded) to uphold the dismissal—and the vote in favor of this motion was unanimous.

Voting Members:
Heather Servaty-Seib, Chair (Counseling & Development)
Marilyn Hirth (Educational Leadership)
Yukiko Maeda (Educational psychology)
Yan Ping Xin (Special Education)

Non-Voting Members:
Kathy Dietz (COE Office of Graduate Studies)
Lamise Shawahin (Graduate Student Representative)
4. **Report from Kathy Dietz**
   - Jackie Richeson is the new secretary in the Grad Office.
   - The Dean has some extra travel funds, so send your travel forms to her.
   - Remind all faculty to have the students do their Plan of Study early (plan ahead)
   - Those enrolling in EDPS 69900, be sure you enroll in the appropriate class.

Next C&G meeting will be on Wednesday, October 15, 2014 from 1-3:00 p.m. in BRNG 5180.