Minutes
EDST Curriculum and Graduate Committee
March 4, 2015 – 10:00-Noon
BRNG 5180

Present: H. Servaty-Seib (Chair), M. Hirth, Y. Maeda, Y. Xin, & K., Dietz,
Absent: L. Shawahin
Guest: J. Dimitt
Minutes prepared by: Laura Wright

1. Approval of minutes from last meeting.
   ➢ Hirth moved and Xin seconded the motion to approve the minutes. The vote to approve was unanimous.

2. Recap of past issues
   a. EDST 20000 – Dimitt attended the meeting to explain that the changes requested to EDST 20000 are substantial enough (i.e., title change, content change) that it is necessary to create a new course in its place. The new course will be EDST 21000 Educational Policies and Laws. Dimitt explained that she has been in contact with the department head, COE curriculum committee, and with the COE Associate Dean for Teaching and Learning and all are in favor of creating this new course in place of EDST 20000. As our committee had approved the changes to this course we agreed not to create or pass a new motion. A key issue was the formatting of the Form 40 and the need for 1 credit to be connected with a 50 minute lecture per week and the 2rd and 3rd credits to be connected with distance education activities between the instructor and students.

   b. EDPS 32700 – Dimitt also explained the needed changes to the Form 40 for EDPS 32700. Most specifically the need for 1 credit to be connected with a 50 minute lecture per week and the 2nd and 3rd credits to be connected with distance education activities between the instructor and students.

   c. Form 40s returned from COE Curriculum Committee
      i. Counseling and Development: EDPS 50300, EDPS 50700, EDPS 60000, EDPS 62300, EDPS 69600
      ii. Educational Psychology: EDPS 53200, EDPS 53300, EDPS 53400
      iii. Educational Leadership: EDST 51300, EDST 51400

   All the above Form 40’s have been revised and are waiting for Ala’s signature.

3. Courses changes from Gifted—Adding of course objectives
   ➢ Gifted submitted Form 40s to add course objectives to the following graduate courses: EDPS 54000, 54100, 54200, 54300, 54400, 54500, 63100, & 69500. Hirth moved and Xin seconded the motion to approve the above course changes. The vote to approve was unanimous.

Voting Members:
Heather Servaty-Seib, Chair (Counseling & Development)
Marilyn Hirth (Educational Leadership)
Yukiko Maeda (Educational psychology)
Yan Ping Xin (Special Education)

Non-Voting Members:
Kathy Dietz (COE Office of Graduate Studies)
Lamise Shawahin (Graduate Student Representative)
4. **Report from Kathy Dietz**
   - A Form 7 Report of Master’s Examining Committee has been created for each master’s non-thesis student who is on the candidate list. Faculty can sign off whenever the student has met the requirement of the program (e.g., portfolio, exam, etc.).
   - Candidate audits have been received from the Graduate School. The Office of Graduate Studies will review these within the next week or so and contact students if there is anything to change on their plan of study. Faculty can sign off on these if the student is progressing toward candidacy. The forms are all online.
   - In regard to the Donor Scholarships which some of the program areas have, the Office is waiting for information from the Business Office for the number of awards available. Then the Graduate School will forward the scholarship information to the program conveners.
   - Dietz raised the issue of whether or not the Counseling Psychology doctoral program would like to add a counseling psychology concentration to the master’s degree their BA-entry students can receive along the way to the doctorate. Servaty-Seib will raise this issue with Ciftci, the training director of the Counseling Psychology program.
   - Grade reports will be distributed to faculty as they are needed for student review. All programs must submit information regarding graduate student review by May 31st.

5. **Dates for future spring meetings.**
   - Next meeting: Wednesday, April 1, 2015, 10:00-Noon (Room 5180)