Minutes
EDST Curriculum and Graduate Committee
October 15, 2014 – 1:00-3:00 p.m.
BRNG 5180

Present: H. Servaty-Seib (Chair), M. Hirth, Y. Maeda, Y. Xin, K, Dietz, C. Thornhill (sitting in for L. Shawahin)
Minutes prepared by: Laura Wright

1. Discussion of committee process:
   - Committee discussed general process issues, including how to address situations when the committee has access to or needs to gain access to material not initially presented with requests (e.g., student appeals).
   - With regard to program dismissal appeals, we agreed that we need to gain access to students’ complete files both within their programs and also the records held by the graduate office. With regard to appeals for an alternative path for the research core, we agreed that we would focus on the content of the course sequence requested rather than details regarding students’ performance in any of the courses. Our approval of an alternative path assumes that students would need to successfully complete each course in the approved path in order to meet the requirements of the department research core.

2. Recap of EDST 20000 changes and approval:
   - Servaty-Seib offered that the routing form for EDST 20000 has been signed by the Department Head and is currently with Undergraduate Academic Advising for Dimitt’s signature. Wright will follow up with Dimitt and bring packet up to Doughty who is serving as current chair of COE C & G committee.

3. General Form 40 procedures
   - Servaty-Seib asked committee members to encourage the faculty within their program areas to use the Excel version of the Graduate Form 40: http://www.purdue.edu/registrar/Forms/Form40Info/Form_40_Intro.html.
   - Servaty-Seib stated that when faculty members are submitting new courses to fully address all issues in the new course document that accompanies the Form 40: http://www.purdue.edu/registrar/Forms/Form40Info/Form40_GraduateSupporting.pdf
   - K. Dietz informed the committee that all expired classes needs to be on a separate routing sheet from other course-related changes. The expiring of courses needs to be voted on by the EDST faculty so needs to follow a different path of approval than other course-related changes.

4. Review of proposal changes to Special Education courses:
   - Xin moved and Hirth seconded motion to approve expiration of the following Special Education (SPED) courses: EDPS 36400, EDPS 36500, EDPS36700, EDPS 40500, and EDPS 47000. Committee discussed the rationale submitted by SPED for these
changes including the fact that they have not been taught in 15 years. The vote to approve was unanimous.

- Hirth moved and Xin seconded motion to approve changes to SPED courses including:
  - EDPS 26500—removal of major restrictions, removal of EDPS 23500 as co-requisite, removal of the prerequisites (i.e., Undergraduate Level of EDCI 20500-minimum grade of C- or Undergraduate level EDUC F1000-minimum grade of C- and Undergraduate level EDCI 28500 minimum grade of C-), and adding of course objectives;
  - Adding of course objectives to the following courses: EDPS 31000, EDPS 36200, EDPS 36300, EDPS 45900, EDPS 46300, EDPS 46000, EDPS 46200; and
  - Adding of course objectives and removal of summer offerings for the following courses: EDPS 46100, EDPS 56010, EDPS 56600.

- Committee discussed the motion including the following questions:
  - In current versions of Form 40s for EDPS 4100, EDPS 56010, EDPS 56600 boxes #5 (Coop) and #10 (Off-campus experience) were checked and the committee was not sure that checking those boxes was appropriate considering how practica are operated in COE. Dietz agreed to check on this issue.
  - Form 40s for EDPS 26500 and EDPS 36200 had other campuses than WL checked. Dietz agreed to check on this issue as well.

- Following discussion, the committee unanimous voted to approve the motion—pending follow up information from Dietz regarding issues above.

5. Request for approval of alternative path to EDST research core:

- Xin moved and Maeda seconded motion to approve alternative research path request submitted by Shackelford. Through discussion the committee determined that that core of the request was to replace STAT 50200 requirement with taking either AMST 61000 or ANTH 60500. The committee noted that some of the course numbers and titles in the request were not correct, but could be interpreted to match the current core requirement (e.g., EDPS 530 actually referring to EDPS 53300). Servaty-Seib agreed to include correct table in memo back to student should the committee approve the request. Committee fully considered request and unanimously voted to approve the motion.

6. GRE waiver requests: (K. Dietz)

- The Graduate Studies Leadership Team (GSLT) comprised of Associate Deans, Department Heads, Graduate Chairs, Director of the Office of Strategic Assessment, Director of the Office of Graduate Studies, and President of the Graduate Student Education Council met on Wednesday, October 1st. One topic discussed was whether program areas should make the decision on GRE waiver requests for individuals applying
for graduate admission. The following policy was put in place at the GSLT meeting in January 2010:

Does any waiver of GREs need to be approved by the appropriate Graduate Committee or Department Head?

After discussion, the group decided that any program area that wishes to waive the requirement of GRE scores for a particular student must obtain approval via a waiver request from the appropriate department entity; i.e., the C&I Waiver Subcommittee or the EDST Graduate Chair. The waiver request should be submitted through the Office of Graduate Studies.

The question arose again at the GSLT meeting with the beginning of admissions for the new online master’s special education program this past summer due to a couple of requests asking for GRE waivers. It was decided by the GSLT to ask the graduate committees to review the current policy.

After discussion of this issue, the recommendation of the EDST Graduate and Curriculum Committee is to continue with the current practice of the committee chair reviewing the GRE waivers. It was suggested that program areas create some parameters to be met regarding waivers for students, particularly for GREs, before allowing waivers to be brought forward. Dietz will send criteria the Learning Design and Technology program current uses. Xin agreed to present these criteria to SPED faculty.

7. Report from Kathy Dietz

- The Graduate Student Educational Research Symposium will be held on March 3. It is hoped that the College’s annual open house for admitted students can also be held during part of that day.
- The advising load reports will be distributed to faculty in November.
- Annual reviews of students have been submitted by faculty. There is one more to be received and then the Department will be at 100% for those students requiring an annual review.
- The Multicultural/Historically Black Institution (M-HBI) visit will be on November 6th. As soon as the Office of Graduate Studies receives the names and interests of the visitors for the College of Education, faculty will be contacted for availability to meet the students.

Next C&G meeting will be on Wednesday, November 12, 2014 from 2-4:00 p.m. in BRNG 5180. Bring your calendar to set meetings for Spring.