Minutes
EDST Curriculum and Graduate Committee
February 15, 2016 – 12:00-1:30 p.m.
BRNG 5180

Present: H. Servaty-Seib (Chair), M. Hirth, Y. Xin, Y. Maeda, R. Olenchak & S. Watson
Minutes prepared by: J. Banes
Expected Absence: Kathy Dietz

1. Approval of minutes from last meeting.
   ➢ Motion to approve the minutes from the last meeting. Hirth moved and Xin seconded the
   motion to approve the minutes. The vote to approve was unanimous.

2. New Course Proposal
   ➢ EDST 59100 – Leadership for Community Collaboration & Development
     o Committee discussed changes to improve the proposal. Hirth made many of the
       changes during discussion.
     o Xin had two suggestions:
       ▪ Pg. 2- to include statement that there are no similar courses offered by
         department, other departments, or interdisciplinary department
       ▪ Inclusion of more detailed information regarding the nature of each
         assignment and rubric information for how each will be assessed.
     o The class is offered in the Spring semester, on the form 40 all boxes were check.
       Need to make clear in the supporting document that the class will generally be
       offered each spring but that other semesters are possible.
   ➢ Motion to approve the new course proposal. Xin moved and Maeda seconded the motion to
     approve the new course proposal. The vote to approve was unanimous.

3. Revisit:
   ➢ Fellowship/Awards Process—suggestions for future
     o Need to come up with a process that eases submission
       ▪ Work toward a pilot—perhaps including online submission
     o Flexibility of deadlines? Need to check separately for the fellowship versus the
       awards
     o No nominees for awards
     o Department area submitting nomination ranks
       ▪ How do we best use this information? Areas spending time to rank
         nominees and then it is not being utilized. We likely need to double check
         that program areas top nominees are toward the top of our final ranked lists
         for each award and fellowship

Voting Members:
Heather Servaty-Seib, Chair (Counseling & Development)
Marilyn Hirth (Educational Leadership)
Yukiko Maeda (Educational psychology)(Spring)
Ala Samarapungavan (Educational psychology)(Fall)
Yan Ping Xin (Special Education)

Non-Voting Members:
Kathy Dietz (COE Office of Graduate Studies)
Sam Watson (Graduate Student Representative)
4. Quick reminder about confidentiality of documents.
   ➢ A graduate student found her Bilsland information printed and left on the copier/printer. Just a reminder to be careful when printing and copying. Also, things can be left in a que and will print at a later time even though it is not showing in the work que. We need to ensure control over all documents.

5. Kathy Dietz Report
   ➢ Kathy was out of town—let us know in advance
   ➢ Servaty-Seib discussed GRE submission
     o Whether international/domestic being treated the same in terms of attendance at a U.S. institution for undergraduate training—and the ability to waive requirement for the GRE if their GPAs are above 3.00. Issues pertains to online master’s programs
     o Special education is wondering if they can require applicants who completed their undergraduate degrees at an online institution to take the GRE even if their GPAs are over 3.00. They have been told they need to communicate with the University attorney. They will keep us updated.

6. Next Meeting
   ➢ March 22, 2016 2:30-4:00p.m., Room 5180
   ➢ Follow up note: Department head decided after this meeting to cancel the EDST department meeting on March 24th. Therefore, we will be canceling our March 22nd C&G
meeting. We will schedule another meeting after the April department meeting date is determined.